



AREA AGENCY ON AGING
San Benito & Santa Cruz Counties

FOSTER GRANDPARENT/SENIOR COMPANION PROGRAM
Monterey, San Benito, Santa Clara & Santa Cruz Counties

PROJECT SCOUT
Tax Counseling Assistance

COMPANION FOR LIFE
Emergency Response Systems

SENIORS COUNCIL BOARD OF DIRECTORS

Thursday, June 17, 2021

10 a.m. – 12 Noon



ZOOM VIRTUAL MEETING

<https://us02web.zoom.us/j/84814369092>

Meeting ID: 848 1436 9092

One tap mobile

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AGENDA

- 10 a.m.
1. Welcome, Call to Order and Introductions
 2. Additions & Deletions to the Agenda
 3. Receive Announcements from Board Members
 4. Comments from Members of the Public on Items Not on the Agenda
 5. CONSENT AGENDA
Approve minutes of May 2021 Board Meetings
- 10:10
6. Committee Reports
 1. Finance Committee

234 Santa Cruz Avenue • Aptos, California 95003 www.seniorscouncil.org
PHONE: AAA – (831) 688-0400 • FG/SCP – (831) 475-0816 • SCOUT – 1-877-373-8297 • FAX: (831) 688-1225

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MONTEREY, SAN BENITO, & SANTA CRUZ COUNTIES & YOUR PRIVATE DONATIONS

2. Nominating & Board Development
 - a. Vote on 2021-22 Board Officers
 - b. Board & Advisory Council Orientation
 - c. Committee Assignments
 3. Executive Committee
 4. Advocacy Committee - Live Oak Senior Center
- 10:50 7. 2021-22 HICAP and Area Plan Contract Authorization
1. Background
 2. Board Resolutions
- 10:55 8. Executive Director's Report
1. COVID-19 & Reopening Discussions
 2. Budget Outlook
 3. Developing & Delivering the Master Plan for Aging in PSA-13
- 11:30 9. Program Reports (as needed)
1. Falls Prevention
 2. Foster Grandparent Senior Companion Program
 3. Area Agency on Aging
 4. ADRC/No Wrong Door
 5. Project SCOUT
- 11:50 10. Miscellaneous Correspondence & Other Items
- 12 Noon 11. Adjourn

Next Meeting:

Board of Directors: Thursday, July 15, 10 a.m. – 12 noon

Questions, Clarifications or Additional Information:

If you have a question or wish clarification or additional information about any agenda item or attached materials, please telephone Seniors Council Executive Director Clay Kempf at 688-0400 ext. 115 before the meeting. If you get voicemail, please leave a detailed message so that a response can be made.

Distribution of Materials:

If you have information to share with members of the Board, a table or other suitable space will be provided on which you may make it available. It is the wish of the Executive Committee that meetings not be disrupted by distribution of paperwork or other items.

Accessibility:

This organization attempts to make meeting content understandable in languages other than English. All Meeting rooms are accessible for people with disabilities. If you wish to discuss reasonable modifications or accommodations for language or disability, please contact the Seniors Council office at 688-0400 at least 48 hours before the meeting.

Seniors Council Mission Statement

It is the mission of the Seniors Council to enable older persons to function with independence and dignity in their homes and in the community to their fullest capacity.

Area Agency on Aging Mission

To provide leadership in addressing issues that relate to older Californians; to develop community-based systems of care that provide services which support independence within California's interdependent society, and which protect the quality of life of older persons and persons with functional impairment; and to promote citizen involvement in the planning and delivery of services.



SERVICE • SUPPORT • ADVOCACY

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BOARD OF DIRECTORS

May 20, 2021

Held by Zoom Conference Call in accordance with COVID-19 distancing requirements

MINUTES

BOARD MEMBERS PRESENT: Pam Arnsberger, Barbara Canfield, Cathy Cress, Darrell Johnson, Barbara Kaiser, Wendy King, Wayne Norton, Antonio Rivas, Jane Schwickerath, Gwen Yeo

ABSENT: Mickie Luna, Steven Matzie, Creighton Mendivil

OTHERS PRESENT: Clay Kempf, Executive Director;
Patty Talbott, AAA Administrator;

1. **Welcome, Call to Order and Introductions**

Board President Pam Arnsberger called the meeting to order at 10:05AM.

2. **Additions and Deletions to the Agenda**

None.

3. **Receive Announcements from Board Members**

None.

4. **Comments from Members of the Public on Items Not on the Agenda**

None.

5. **Consent Agenda**

Board members were referred to pages 5-1 to 5-4, minutes of the April 15 meeting.

MOTION, Rivas/Schwickerath, to approve the minutes of the April 15, 2021 meeting. **PASSED**

6. **Committee Reports**

6.1 Finance Committee – Barbara Kaiser reported there was no meeting in May, next meeting is June 10 at 10:30.

6.2 Nominating and Board Development –

Board member term renewals. Pam reported that the committee recommended two-year term reappointments for the following board members whose terms expire June 30: Arnsberger, Canfield, Kaiser, Luna, Mendivil and Norton.

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MOTION, Rivas/Kaiser, to approve the reappointments for two-year terms for Arnsberger, Canfield, Kaiser, Luna, Mendivil and Norton. **PASSED unanimously**
2021-22 Board Officers. A slate of officers was presented at last month's meeting. Pam announced that due to Gwen's absence, voting for officers will be deferred to next month. She reported that Mickie sent an email to Gwen affirming that she wanted to continue as a Board member and is available for At Large. Antonio nominated Mickie for the At Large position.

Consider application of new Board member. Board members were referred to pages 6.2.c-1 and 6.2.c-2, application of Rosa Apodaca. Clay reported that Rosa has attended two Board meetings and met with he and Gwen and they recommend her for appointment. Wayne said that Rosa has been a long time active community member in San Juan Bautista and would be a welcome addition to the Board.

MOTION, Schwickerath/Rivas, to approve the application of Rose Apodaca for the Seniors Council Board of Directors. **PASSED unanimously**

6.3 Executive Committee – Pam said that the committee discussed much of what is included in Executive Directors report, including office space, staff retreat, state funding augmentations and the Live Oak Senior Center, which will be discussed under Advocacy.

6.4 Advocacy Committee – Wayne reported that the Committee's focus is on the Live Oak Senior Center and referred to the report in packet with assignments for meetings with electeds. He said it is really important to hold electeds accountable on this issue. He noted that it was great to see so many electeds at the Master Plan for Aging meeting yesterday. Antonio said would like to be on the Advocacy Committee, and be included on the meetings with electeds for the Live Oak Senior Center. Jane suggested that Antonio review the talking points about the senior center issue as it is important to have a consistent message. Antonio said Supervisor Koenig had come to the last Seniors Commission meeting to talk about the center, and it would be good to share the talking points with the Seniors Commission as well. Clay noted that the three talking points are included in the report.

7. Executive Director's Report

Clay reported on meeting about Live Oak Senior Center. There was a suggestion to see if the teacher housing could be included in new Capitola Mall project. Supervisor Koenig said that even if the housing could be included, there was still enough need to build in Live Oak. Clay said that the Supervisor's focus is trying to keep the "kitchen" in place, and is not advocating to preserve the annex, which houses offices for Senior Network and Meals on Wheels. Clay reported that Supervisor Koenig suggested a "counter" at the Live Oak Family Resource Center for Senior Network. Patty noted that the building that houses the kitchen also houses the dining site, in operation since 1985, and asked if the supervisor proposing to save the site as well. Lisa Berkowitz of Meals on Wheels has been exploring every possible alternative dining site in the area and is being turned down everywhere.

Patty also said that this center is important to the AAA also because it is one of three designated focal points in the Area Plan, the other two are the Watsonville Senior Center and the Hollister Community Center. Focal points are not just about service location, they are about maintaining a hub and entry point for senior services. Clay said that half of AAA program funding goes to the services provided through the Live Oak Senior Center.

Antonio asked what could prevent the loss of the center. Clay said one would be the planning process, but the easiest way is if district would just choose to develop the other parcel they own and not demolish the senior center. They are working through meetings now, but if progress isn't made, it will be time to start showing up at Live Oak School Board meetings.

Clay said state budget hearings are happening for "resiliency" funding, which is one time only funding for response to COVID. CDA has put together a slate of proposals for multiple programs. The May revise does away with sunset of augmentations for several programs including senior nutrition. Also discussed were additional nutrition dollars to double the augmentation, infrastructure augmentation funding, and a baseline funding increase for AAA's. The one time only funding is to be spent over three years. Clay said its all good news and the Master Plan for Aging is driving a lot of this, seniors more in focus than ever and there is more understanding and interest in these issues.

Clay reported there was a lot of engagement and interest at yesterday's Master Plan for Aging event, hosted by the AAA Advisory Council, 75 in attendance. Staff will create a list of discussion and ideas generated and will take it to next Advisory Council meeting. Wayne said the presentation was good, and there was good representation, the real work is getting some of the ideas put into practice, Jane said that after all of the work we've done to educate on the needs of seniors, it's nice that now we're not the only voice in the room; the Master Plan makes it harder to ignore. Wendy said Sandy Brown did a great job hosting, liked the polling to engage people. A lot was covered, but it was not overwhelming, good job! Britt was commended as well.

Patty said the local plans for Master Plan are not a CDA requirement, but they are publishing the local playbooks and encouraging local areas to engage and help identify and lift up priorities, and encourage action and participate where we can. We are one of the first AAAs to hold a local playbook event, so we're already ahead of the curve. Wayne said it would be good to look at attendance and see were people might fit under the five goals.

Clay said it has been good to see the progress made with COVID. The agency is using the vaccine protocol adopted last month and it will apply to volunteers. Reopening is a big topic of discussion and CDA is providing very little specific guidance, mostly referring to local public health departments. Staff are looking at each program while developing reopening procedures. Cathy noted that the new CDC guidelines are creating confusion, especially for the most vulnerable.

Clay reported that the agency has rented the office space next door; 2 offices with separate entrances and space for a small conference room. Will house CFL and Project SCOUT, but SCOUT will still maintain space at Watsonville Senior Center. Official move in date June 1. Lease is 15 months, additional funding this year will allow us to see how it works and if we want to continue. Before COVID, the agency had been looking for a new space for a while, this will buy us some time, in addition to increased rent, there will be some additional expenditures for office equipment.

Monthly webinars with Kaiser Santa Cruz and SC Warriors continue to be an enjoyable experience. The last topic was Santa Cruz County Parks and was well received, but still not getting great attendance. Unsure what next topic will be.

Clay announced that there will be a very limited number of senior farmers market vouchers this year. Patty said that they do intend to bring back the full seniors farmers market program eventually as it is very popular.

8. Program Reports

8.1 Falls Prevention– no report

8.2 Foster Grandparent/Senior Companion Program – emailed to Board members.

8.3 Area Agency on Aging – no additional report

8.4 ADRC – Report in packet.

8.5 Project SCOUT- Report in packet.

Wayne said that is really amazing what staff is getting done under COVID. It was impressive even before COVID, but really amazing under these circumstances. Please convey appreciation to staff.

10. Miscellaneous Correspondence & Other Items

None.

11. Adjournment

The meeting was adjourned at 11:20 AM

Next meeting – June 16

Minutes prepared by: Patty Talbott

54

Seniors Council of Santa Cruz and San Benito Counties
Agency Wide Budget vs. Actual
July 2020 through April 2021

	<u>Jul '20 - Apr 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense				
Income				
CFL				
Monitoring	115,487.20	131,175.00	-15,687.80	157,410.00
Total CFL	115,487.20	131,175.00	-15,687.80	157,410.00
GRANTS REC'D (Income)				
FARMERS' MARKET NUTRITION PROG.	0.00	0.00	0.00	0.00
GRANTS REC'D (Income) - Other	3,729,202.89	3,866,549.90	-137,347.01	4,533,052.96
Total GRANTS REC'D (Income)	3,729,202.89	3,866,549.90	-137,347.01	4,533,052.96
LOCAL MATCH RECEIVED-JURIS.				
City of Capitola	0.00	0.00	0.00	0.00
City of Hollister	9,500.00	9,500.00	9,500.00	9,500.00
City of Santa Cruz	0.00	0.00	0.00	0.00
City of Scotts Valley	0.00	0.00	0.00	0.00
County of San Benito	30,000.00	34,800.00	15,200.00	34,800.00
County of Santa Cruz	156,508.91	134,608.00	57,880.91	174,858.00
Total LOCAL MATCH RECEIVED-JURIS.	196,008.91	178,908.00	82,560.91	219,158.00
LOCAL MATCH RECEIVED - OTHER				
FOUNDATIONS				
PENINSULA FOUNDATION	20,000.00	20,000.00	0.00	20,000.00
NANCY BUCK RANSOM FOUNDATION	0.00	20,000.00	-20,000.00	20,000.00
MISSION CITY FUND	0.00	5,000.00	-5,000.00	5,000.00
SANTA CRUZ COMMUNITY CREDIT UNI	10,000.00	10,000.00	0.00	10,000.00
CitiCorp	0.00	0.00	0.00	0.00
Don't use NANCY BUCK RANSOM	0.00	0.00	0.00	0.00
COMMUNITY FOUNDATION - San Beni	0.00	5,000.00	-5,000.00	5,000.00
HARDEN FOUNDATION	0.00	25,000.00	-25,000.00	25,000.00
COMMUNITY FOUNDATION - Santa Cr	12,640.00	25,000.00	-12,360.00	25,000.00
COMMUNITY FOUNDATION - Monterey	0.00	0.00	0.00	25,000.00
FOUNDATIONS - Other	288.00	267.00	19.00	5,267.00
Total FOUNDATIONS	42,928.00	110,267.00	-67,341.00	140,267.00
MISC CASH DONATIONS	9,308.63	7,716.68	1,591.95	8,800.00
MISC VOL RECOGNITION	0.00	0.00	0.00	0.00
UNITED WAY				
Monterey County	0.00	0.00	0.00	0.00
San Benito County	0.00	4,500.00	-4,500.00	4,500.00
Santa Cruz County	84.80	5,000.00	-4,935.20	5,000.00
Total UNITED WAY	84.80	9,500.00	-9,435.20	9,500.00
LOCAL MATCH RECEIVED - OTHER - Other	2,500.00			
Total LOCAL MATCH RECEIVED - OTHER	54,799.43	127,483.68	-72,684.25	158,567.00
OTHER INCOME				
FGP / SCP 5310	10,971.44	59,099.50	-48,128.06	65,466.00
Seniors Council Admin	15,875.18	19,408.34	-3,533.16	23,290.00
REFUNDS & DEPOSITS RETURNED	0.00	1,740.00	-1,740.00	2,088.00
FUNDRAISING/DONATIONS	0.00	0.00	0.00	0.00
MISC INCOME	4,141.41	5,254.10	-1,112.69	5,254.10
OTHER INCOME - Other	1,212.56	0.00	23,286.56	1,100.00
Total OTHER INCOME	32,200.59	85,501.94	-31,227.35	97,198.10
SHARE OF COSTS RECEIVED	20,110.23	36,810.00	16,300.23	48,060.00
Total Income	4,147,809.25	4,426,428.52	-158,085.27	5,213,446.06
Gross Profit				
Gross Profit	4,147,809.25	4,426,428.52	-158,085.27	5,213,446.06
Expense				
WEBSITE				
MEETING EXPENSE	2,106.56	3,841.20	-1,734.64	3,877.74
ADMINISTRATIVE EXPENSE	15,875.18	50,597.30	-34,722.12	61,003.96
Reconciliation Discrepancies	0.10	0.00	0.10	0.00
REFUND CUSTOMER CFL	59.90	210.00	-150.10	252.00
ADMIN TRANSFER	0.00	0.00	0.00	0.00
ADVERTISING & PROMOTION	1,138.09	2,181.60	-1,043.51	2,404.00
BANK FEES	3,132.33	3,458.00	-325.67	4,028.00
CONTRACTED SERVICES				
SUB-CONTRACTOR	0.00	64,285.72	-64,285.72	86,000.00
VENDORS	0.00	56,366.12	-56,366.12	84,249.02
ADVERTISING	0.00	0.00	0.00	0.00
AUDIT	17,990.00	18,280.00	-290.00	18,280.00
CASUAL LABOR	416.00	649.33	-233.33	699.33
CONSULTANTS	28,304.00	30,026.28	-1,722.28	37,903.78
SYNERGY	7,865.56	7,800.00	65.56	7,800.00
TRANSLATION	4,875.00	5,150.00	-275.00	6,150.00
CONTRACTED SERVICES - Other	0.00	0.00	0.00	0.00
Total CONTRACTED SERVICES	59,450.56	182,557.45	-123,106.89	241,082.13
CRIMINAL RECORDS CHECK	0.00	500.00	-500.00	600.00
DONATIONS	0.00	0.00	0.00	0.00

6.1-1

Seniors Council of Santa Cruz and San Benito Counties
Agency Wide Budget vs. Actual
July 2020 through April 2021

	<u>Jul '20 - Apr 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
ELECTRONIC FILING				
SOFTWARE	0.00	0.00	0.00	0.00
ELECTRONIC FILING - Other	1,942.36	2,950.00	-1,007.64	3,700.00
Total ELECTRONIC FILING	1,942.36	2,950.00	-1,007.64	3,700.00
EQUIPMENT				
GOSAFE BUTTONS CFL	0.00	0.00	0.00	0.00
EQUIPMENT- EXPENDABLE	45,044.29	43,326.28	1,718.01	45,658.28
EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00
EQUIPMENT RENTAL				
MEDICAL GUARDIAN				
Mini Guardian	2,844.08	1,869.54	774.54	2,285.00
MG Home	3,348.07	3,256.36	91.71	3,980.00
MG Freedom	308.22	335.70	-27.48	410.30
MG Classic	20,967.97	26,803.80	-5,835.83	32,760.20
MG Active	6,182.49	11,057.72	-1,875.23	13,515.00
MEDICAL GUARDIAN - Other	0.00	0.00	0.00	0.00
Total MEDICAL GUARDIAN	36,450.83	43,323.12	-8,872.29	52,950.50
PHILIPS LIFELINE - CFL				
LL M	4,106.37	4,200.00	-93.63	4,200.00
GoSafe 2 existing customers	21.20	25.00	-3.80	25.00
GoSafe 2 Wireless GPS	1,575.00	1,800.00	-25.00	1,600.00
GoSafe Mobile Landline	748.00	750.00	-2.00	750.00
GoSafe Wireless	92.00	100.00	-8.00	100.00
PHILIPS LIFELINE - CFL - Other	0.00	0.00	0.00	0.00
Total PHILIPS LIFELINE - CFL	6,542.57	6,675.00	-132.43	6,675.00
EQUIPMENT RENTAL - Other	6,786.59	6,380.59	386.00	7,639.85
Total EQUIPMENT RENTAL	49,759.99	56,378.71	-6,618.72	67,265.35
EQUIPMENT - Other	0.00	0.00	0.00	0.00
Total EQUIPMENT	94,804.28	99,704.99	-4,900.71	112,923.63
FEES	895.49	1,148.06	-252.57	1,408.06
INSURANCE	10,450.65	14,052.00	-3,601.35	15,859.04
MAINTENANCE & REPAIRS	3,654.41	5,355.51	-1,701.10	6,017.79
MEALS	0.00	0.00	0.00	0.00
MEMBERSHIPS	7,795.00	7,400.00	395.00	7,715.00
MISCELLANEOUS	0.00	0.00	0.00	0.00
OFFICE SUPPLIES	17,617.98	19,445.85	-1,827.87	22,513.92
PERSONNEL				
BENEFITS				
403b	30,561.00	27,728.41	2,832.59	33,611.59
HEALTH INSURANCE	143,309.88	179,056.47	-35,746.59	216,805.69
WORKERS COMP INSURANCE	4,480.00	5,398.31	-1,918.31	6,506.31
Total BENEFITS	178,350.88	213,183.19	-34,832.31	256,923.59
PAYROLL - WAGES				
Payroll Expenses	260.75			
P/R TAX EXPENSE	51,008.84	54,037.92	-3,029.08	65,216.07
PAYROLL - WAGES - Other	602,356.62	604,358.66	-2,002.04	737,944.53
Total PAYROLL - WAGES	653,626.21	658,396.58	-4,770.37	803,160.60
Total PERSONNEL	831,977.09	871,579.77	-39,602.68	1,060,084.19
POSTAGE	5,879.16	6,072.42	-193.26	7,254.15
PRINTING & REPRODUCTION	7,156.17	9,903.96	-2,747.79	12,137.18
SPACE COSTS				
DEPOSIT	500.00			
JANITORIAL	1,950.15	2,250.00	-299.85	2,700.00
OFFICE RENT	33,000.00	32,788.02	211.98	39,284.00
STORAGE RENT	2,480.00	2,480.88	-0.88	2,977.00
TRAINING FACILITIES	0.00	1,196.00	-1,196.00	1,296.00
UTILITIES	3,937.94	5,601.48	-1,663.54	6,567.88
SPACE COSTS - Other	0.00	0.00	0.00	0.00
Total SPACE COSTS	41,868.09	44,316.36	-2,448.27	52,804.88
STAFF RECOGNITION	2,056.18	3,074.10	-1,017.92	3,326.70
SUBSCRIPTIONS & PUBLICATIONS	0.00	405.20	-405.20	434.40
TELEPHONE	29,481.86	15,125.50	14,356.36	18,051.52
TOTAL GRANTS PAID (Expense)				
FARMERS' MARKET NUTRITION PROG	0.00	0.00	0.00	0.00
GRANTS PAID (Expense)	2,346,323.00	2,181,793.88	164,529.12	2,664,233.92
GRANT RELATED INCOME (Expense)	301,144.00	204,426.00	96,718.00	450,850.00
OTHER FUNDING	0.00	0.00	0.00	0.00
MATCH CASH	493,805.00	366,155.00	127,650.00	417,296.00
MATCH IN-KIND	63,662.00	82,544.00	-18,882.00	99,487.00
NON MATCH CASH	583,813.00	377,295.00	206,518.00	620,558.00
NON MATCH IN-KIND	22,105.00	20,000.00	2,105.00	22,000.00
LESS MATCH	-1,464,329.00	-1,085,005.12	-379,323.88	-1,836,039.44
TOTAL GRANTS PAID (Expense) - Other	7,771.00	0.00	7,771.00	0.00

6.1-2

Seniors Council of Santa Cruz and San Benito Counties
Agency Wide Budget vs. Actual
July 2020 through April 2021

	<u>Jul '20 - Apr 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Total TOTAL GRANTS PAID (Expense)	2,354,094.00	2,147,208.76	206,885.24	2,838,385.48
TRAINING				
FEES	391.20	4,014.60	-3,623.40	4,547.62
LODGING	0.00	250.00	-250.00	300.00
MEALS	0.00	0.00	0.00	0.00
TRAINING - Other	722.00	0.00	722.00	0.00
Total TRAINING	1,113.20	4,264.60	-3,151.40	4,847.62
TRAVEL-STAFF				
REIMBURSEMENTS	0.00	0.00	0.00	0.00
TRAVEL-LOCAL	2,975.38	14,560.65	-11,615.27	16,133.99
TRAVEL-LONG DISTANCE	0.00	1,700.00	-1,700.00	1,700.00
TRAVEL-STAFF - Other	0.00	0.00	0.00	0.00
Total TRAVEL-STAFF	2,975.38	16,260.65	-13,315.27	17,833.99
VOLUNTEERS				
OTHER VOL COSTS	500.00	500.00	0.00	600.00
MEALS	8,377.00	45,863.28	-37,486.28	55,003.92
PHYSICAL EXAMS	0.00	100.00	-100.00	100.00
RECOGNITION	300.00	3,460.00	-3,160.00	3,460.00
STIPENDS				
TEMPORARY ALLOWANCE	302,174.75			
COORDINATORS	0.00	603.00	-603.00	809.00
TAX ASSISTORS	12,384.00	8,470.20	3,913.80	11,498.64
STIPENDS - Other	194,658.75	506,950.00	-314,291.25	610,740.00
Total STIPENDS	509,217.50	518,023.20	-8,805.70	623,047.64
TRAINING	9.00	0.00	9.00	0.00
TRAVEL	31,365.10	125,564.18	-94,199.08	150,677.00
Total VOLUNTEERS	549,768.60	603,510.66	-143,742.06	832,888.56
Total Expense	4,045,488.90	4,205,153.94	-159,665.04	5,131,434.24
Net Ordinary Income	102,320.95	221,274.58	1,579.77	82,011.82
Other Income/Expense				
Other Income				
INTEREST INCOME	234.44	65.88	168.56	78.10
Total Other Income	234.44	65.88	168.56	78.10
Other Expense				
PRIOR YEAR ADJUSTMENT EXPENSE	0.00			
BAD DEBT	2,752.15			
Total Other Expense	2,752.15			
Net Other Income	-2,517.71	65.88	-4,249.76	76.10
Net Income	99,802.64	221,340.46	-2,669.99	82,087.92

6.13



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Date: 6/11/21

To: Seniors Council Board of Directors

From: Clay Kempf, on behalf of the Seniors Council Board Nominating & Development Committee

RE: Nominations for 2021-22 Board of Directors Officers

Our Board Nominating & Development Committee has met and nominates the following slate of candidates for 2021-22 Officers for the Seniors Council Board of Directors:

President:	Wayne Norton
Vice President:	Pam Arnsberger
Secretary:	Barbara Kaiser
Treasurer:	Jane Schwickerath
At-Large:	Gwen Yeo

All of the nominees have been contacted and confirmed their willingness and desire to serve in these capacities

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6.2a

Seniors Council Board of Directors Committee Descriptions

Finance Committee

The Finance Committee meets regularly with the Executive Director and the Fiscal Officer to review the agencies financial reports, as well as develop the budget at the beginning of the fiscal year. Mid-year, the Finance Committee reviews the agency's salary schedule. The Finance Committee may address additional issues as they emerge, such as developing action plans to revamp fiscal systems or reviewing audit reports, etc.

Nominating & Board Development Committee

The Nominating Committee is responsible for identifying and recruiting potential members to the Board of Directors and the AAA Advisory Council. The Committee interviews potential candidates and makes recommendations to the Board for appointment.

The Committee also develops ongoing training activities for Board & Advisory Council members to enhance their ability to serve the senior community and agency.

Advocacy Committee

The Advocacy Committee identifies emerging issues effecting seniors and develops action plans to respond to them. These issues can be at any level, from local to national, depending on the ability of the committee to respond. Recent experience has been that the committee is most effective addressing local or state issues; past examples include representing the Seniors Council at County Budget hearings; starting a campaign to refund the Older Californians Act; thanking local cities and counties for supporting Seniors Council programs, etc.

Executive Committee

The Executive Committee is composed of the four officers of the Board of Directors, plus one additional At-Large member. The Executive Committee is empowered in the agency by-laws to act on behalf of the Board when emergencies occur between Board meetings. Such actions are subject to ratification by the full Board at its next meeting.

The Executive Committee regularly meets once per month with the Executive Director to discuss the key activities of the agency and develop the agenda for each month's Board of Directors Meeting. The Treasurer also serves as chair of the Finance Committee.

Executive Committee members are elected by the Board, and therefore are not among the list of committees members are asked to sign up for.

6.2.c



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June 11, 2021

Bruce McPherson, Chair
Santa Cruz County Board of Supervisors
701 Ocean St. Room 500
Santa Cruz, CA 95060

Re: American Recovery Plan Act Funding and the Live Oak Senior Center Crisis

Dear Chairman McPherson:

I'm writing to request the Board of Supervisors of Santa Cruz County set aside American Recovery Plan Act (ARPA) funding to mitigate the crisis underway at the Live Oak Senior Center.

The Live Oak Senior Center has been the hub of Santa Cruz County Senior Services since the 1970s. Senior Network Services and Meals on Wheels of Santa Cruz County both currently operate out of the center and few (if any) local programs touch as many older residents and their families as these two. The County itself invests hundreds of thousands of dollars annually in these programs, while the Seniors Council/Area Agency on Aging contributes over \$1 million per year to their operations. We're both heavily invested in their impact – not just in Live Oak, but throughout Santa Cruz County.

Despite the incredible success of these two agencies, the center is facing demolition. To make matters worse, no alternative locations for the programs or other mitigations are being offered.

The Live Oak School District (LOSD) is planning to bulldoze the senior center in order to build (desperately needed) teacher housing. LOSD owns two parcels of land, including the site on which the Live Oak Senior Center sits. According to LOSD Staff, the Senior Center site has the capacity for 24 housing units to be built; the other site would accommodate 36 housing units. In their infinite wisdom, LOSD has decided to move forward with the plan to build fewer units AND remove the senior center in the process.

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64-2

In 2004, Measure E was passed to allow the LOSD to purchase the property on which the Senior Center sits. In the argument in favor of Measure E, voters were told "If the District buys this land, the Senior Center will remain open".

As the Board of Supervisors knows, older adults are by far the fastest growing segment of our population, across the nation, throughout California, and in Santa Cruz County.

The 60+ population has grown by over 40% since 2010 in California, while the population of Californians aged 0-59 has increased by less than 1% over the same time period. In Santa Cruz County, the 60+ population has increased by more than 58% since 2010.

But this request is not asking to pick seniors over schools, or children over older adults. We are asking for a commitment of time and financial resources to benefit both groups. ARPA provides us with an influx of one-time funding that is a unique opportunity to directly help those populations hardest hit by COVID-19.

Some of the available options include:

- Selecting the 36-housing unit site instead of the 24-unit site;
- Selling the Senior Center property to one of the current occupants, with the proceeds used to develop the 36-unit site;
- Selling the Senior Center property to the Area Agency on Aging, with the proceeds used to develop the 36-unit site;
- Selling the Senior Center property to the County of Santa Cruz, with the proceeds used to develop the 36-unit site;
- Developing the Senior Center site as a model intergenerational education center, incorporating existing services with new innovative programs;
- Incorporating teacher housing as part of the Capitol 41st Ave. Mall Redevelopment Plan;
- Developing a vibrant, intergenerational Senior Center as part of the Capitola 41st Ave. Mall Redevelopment Plan;

Ideally, several of these ideas, and others, could be combined.

A number of other opportunities and funding sources can add to the solution, involving a variety of agencies and stakeholders. Several of these have been informally discussed with you and other supervisors (and their staff). Without going into detail or committing other organizations to the process, it's clear that potential partners in the effort are out there. The Seniors Council offers our support in seeking and accessing these partners and funding sources, and working with the stakeholders to find a solution benefitting all age groups.

6.4-2

We all prefer partnerships and win-win scenarios over pitting children against older adults.

The time is now to forge those intergenerational alliances and for Santa Cruz County to take a leadership role and stand tall in helping BOTH young children AND older adults thrive during the most vulnerable times of their lives. ARPA funds provide an opportunity and a partial means to do so. We implore your support in setting aside ARPA funds for this effort.

You can contact me directly at my office, either by phone or e-mail. My direct line is (831) 688-0400 ext. 115, or clayk@seniorscouncil.org

Sincerely,

Clay Kempf
Executive Director

Cc: Seniors Council Board of Directors
Area Agency on Aging Advisory Council
Brenda Moss, Executive Director, Senior Network Services
Ray Cancino, CEO, Community Bridges
Lisa Berkowitz, Division Director, Meals on Wheels

6A-3



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Date: June 11, 2021

To: Board of Directors

From: Clay Kempf, Executive Director

RE: Board Resolution to Execute 2021-22 Area Plan & HICAP Contracts

Background

Each year, our agency (and other AAA's across the state) enter into contract agreements with the California Department of Aging (CDA) to deliver services authorized under the Older Americans Act (and, in the past, the Older Californians Act). Once received, the contracts are non-negotiable and are based on allocations made at both the state and federal level. Contract content is passed on to our service providers.

Action is required by the Board of Directors to authorize the execution of all of our state contracts. A Board Resolution serves as the official action taken by our Board.

The following Resolution authorizes your Executive Director to execute two such contracts, specifically, our Area Plan Contract, AP-2122-13, and our Health Insurance Counseling & Advocacy (HICAP) Contract, HI-2122-13. These contracts allow us to receive Older Americans Act & HICAP funds, and allocate these funds to each of our contracted service providers, as well as pay for the administrative expenses of our AAA. Seniors Council staff always thoroughly review each contract and update our contracts with our service providers as needed.

Recommended Action:

Staff recommends the Seniors Council Board of Directors approve the resolution in the board packet to authorize the Seniors Council Executive Director to execute contracts AP-2122-13 and HI-2122-13, along with any subsequent amendments.

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7-1



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The Seniors Council Board of Directors hereby adopts this Board Resolution to:

1. Authorize the Executive Director to Execute California Department of Aging Contract #: AP-2122-13
2. Authorize the Executive Director to Execute California Department of Aging Contract #: HI-2122-13
3. Authorize the Executive Director to sign and execute future amendments to these contracts

Date Approved: _____

Signed: _____
Pam Arnsberger, Board President

Date Signed

72

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Date: 6-11-21

To: Area Agency on Aging Advisory Council
Seniors Council Board of Directors

From: Clay Kempf, Executive Director

RE: Executive Director's June Report

COVID-19

COVID-19 continues to be at the forefront of all programs serving seniors, including our own agency. Our network has operated remotely remarkably well for most activities, and some of those efforts have increased our abilities to provide service. However, there's nothing as effective or meaningful as in person contacts.

Re-opening Discussions of our agency, our contracted service providers, senior centers and other organizations serving older adults are fully underway. California Department of Aging (CDA) and the federal Administration for Community Living (ACL) have provided some general information, but their primary guidance is to encourage us to work with local County Health Departments on our plans. Patty Talbott is taking the lead on developing some guidelines with our contracted service providers, and Kathleen Ramirez is working on how we might re-open Foster Grandparent & Senior Companion volunteer stations. With services in four counties and numerous school districts, FGP/SCP guidelines are especially tricky. One aspect is that Patty and Kathryn will need to cross-reference their guidelines to make sure our policies are consistent across programs, and that they also work for Falls Prevention & Project SCOUT.

Internally, we're planning on having those entering our offices continue to wear masks and confirm having no COVID-19 symptoms as a condition of entering, including having forehead temperature scans, as a condition of entering the office.

We're in the process of moving into our expanded **office space** additional space at 236 Santa Cruz Ave. (next door to our current office). Gus and Falls Prevention are deeply into their move, and Project SCOUT is shopping for office furniture. Phone and internet access is being installed as I write.

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8-1

BUDGET OUTLOOK

New and additional funding is coming at us fast and furious – a statement that I can’t remember making anytime in my professional career in aging! Amounts seem to change weekly, with much happening over the next few weeks. This report will attempt to outline some of the funding opportunities and challenges we’re excited about.

Federal Funds – New dollars are being allocated to aging services in a variety of federal categories, the most noteworthy of which is \$17.5 million in senior nutrition for California. Among them is a small augmentation of our baseline services, which may or may not change our total allocation due to the complexities of the Intrastate Funding Formula. However this plays out, the Seniors Council stands to benefit as an increase in our federal allocation would provide additional administrative dollars, even if our state funding is reduced. State Older Americans Act (OAA) funding includes almost no administrative dollars; federal OAA funding provides 10% for administration.

American Recovery Plan Act or ARPA funding details are still not yet known. Our original estimate of about \$800,000 is probably accurate or a bit conservative. The funding will be available for use between the time it’s received and June or September of 2024. California Department of Aging is awaiting formal notice of award from the Administration of Community Living (ACL), along with guidance relating to expenditures, timeline, etc.

California’s Home & Community Based Service Plan for federal ARPA funding includes an unprecedented \$5.2 billion for a variety of service strategies.

These funds include the following:

Workforce: Retaining and Building Network of Home and Community-Based Direct Care Workers
Direct Care Workforce (non-IHSS) Training and Stipends Funding: \$150M enhanced federal funding (\$150M TF) One-time Lead Department(s): CDA, with DHCS, DSS, OSHPD
Increasing Home and Community Based Clinical Workforce Funding: \$100M enhanced federal funding (\$100M TF) One-time Lead Department(s): OSHPD, with DHCS, CDPH, CDA
Providing Access and Transforming Health (PATH) funds for Homeless and HCBS Direct Care Providers Funding: \$50M enhanced federal funding (\$100M TF) One-Time Lead Department(s): DHCS, with DSS

8-2

<p>Medicare Partnerships and Shared Savings on Supplemental HCBS Benefit Services Funding: \$100M enhanced federal funding (\$100M TF) One-time Lead Department(s): DHCS, with CDA</p>
<p>Traumatic Brain Injury (TBI) Program Funding: \$10M enhanced federal funding (\$10M TF) One-time Lead Department(s): DOR</p>
<p>Home and Community Based Services Navigation</p>
<p>No Wrong Door/Aging and Disability Resource Connections (ADRCs) Funding: \$5M enhanced federal funding (\$5M TF) One-time Lead Department(s): CDA, with DHCS, DOR</p>
<p>Dementia Aware and Geriatric/Dementia Continuing Education Funding: \$25M enhanced federal funding (\$25M TF) One-time Lead Department(s): DHCS, with OSHPD, CDPH</p>
<p>Caregiver Resource Centers Funding: \$5M enhanced federal funding (\$5M TF) One-time Lead Department(s): DHCS with CDA</p>
<p>Emergency Department HCBS Connections Toolkit Funding: \$50M enhanced federal funding (\$50M TF) One-time Lead Department(s): DHCS</p>
<p>Home and Community-Based Services Transitions</p>
<p>Community Based Residential Continuum Pilots for Vulnerable, Aging, and Disabled Populations Funding: \$286M enhanced federal funding (\$774M TF) One-time Lead Department(s): DHCS, with DSS</p>
<p>Eliminating Assisted Living Waiver Waitlist Funding: \$85M enhanced federal funding (\$255M TF), \$38M ongoing Lead Department(s): DHCS</p>
<p>Expanding Capacity of Independent Living Centers Funding: \$10M enhanced federal funding (\$10M TF) One-time Lead Department(s): DOR</p>
<p>Housing and Homelessness Incentive Program Funding: \$1B enhanced federal funding (\$2B TF) One-time Lead Department(s): DHCS</p>

Medi-Cal managed care plans would be able to earn incentive funds for making investments and progress in addressing homelessness and keeping people housed.

Services: Enhancing Home & Community-Based Services Capacity & Care Models

Alzheimer's Day Care and Resource Centers

Funding: \$10M enhanced federal funding (\$10M TF) One-time
Lead Department(s): CDA, with DSS, CDPH, DHCS

Adult Family Homes for Older Adults

Funding: \$9.1M enhanced federal funding (\$9.1M TF), \$2.6M Ongoing
Lead Department(s): CDA, with DDS

Addressing Digital Divide for Adults with HCBS

Funding: \$4.7M enhanced federal funding (\$9.5M TF) One-time
Lead Department(s): CDA

This list is, of course, tremendously exciting. One of my favorite items is the investment in dollars for **Alzheimer's Day Care Resource Centers** (ADCRCs). Some of you will remember that *Jovenes de Antaño* operated a very successful ADCRC for years, stopping only when Governor Schwarzenegger defunded the Older Californian's Act in 2009. The option to open and operate ADCRCs is especially important to rural communities where resources and populations are too small to open an adult day health care center.

One of the **challenges** of new federal OAA funds is that they often require a *local match* of approximately 25%. This requirement typically includes a contribution both from the state and from local entities, including local government.

Perhaps an even **greater challenge** is what happens in the autumn of 2024 when these funds expire? We'll want to put significant effort into proving that the funding is not only critical to the well-being of those receiving services, but that many of them produce real cost-savings from the investment of public funds.

State Funding

California's comprehensive 988-page budget bill trailer language has just been finalized, and I'm working my way through it to try to make sense of what's included and what isn't. Hopefully, the allocations will be available soon in a chart or other numerical display. The bill includes significant allocations of ongoing funding for senior nutrition services, as well as one-time only nutrition infrastructure support of \$40 million, to be spent by June 30, 2024. Additional funds for other programs such as MSSP, ADRC, Falls Prevention, AAA baseline, etc. aren't as clear.

8-4

Funding for enhanced access to and encouragement to receive **COVID-19 vaccinations** are coming our way for our ADRC Project in San Benito County. Additional funding for the same purpose is expected for all AAAs, including those not operating an ADRC as well. Amounts are unknown in the latter category, but our funding could range from as low as \$10,000 to as high as \$70,000. AAA's will in all likelihood be given the option to opt-in or opt-out on receiving the funding. We have reached out to San Benito County to explore opportunities to partner in this endeavor.

Additional funds will be made available for AAAs to assist with **CalFresh enrollment** for older adults, an effort that Ed led for us a few years ago through Project SCOUT. We're not sure if we want to renew this effort or not, but it might be something that works well with the opening and establishment of the ADRC in San Benito County.

Local Funding

Our local cities and counties are also receiving ARPA funding, and we're hoping that we can match our funds and projects with some efforts by local government.

Otherwise, there has been no progress in jurisdictional funding. The **City of Hollister and the County of San Benito** continue to provide our baseline allocations, as does the **City and the County of Santa Cruz**. Both of the latter are looking at re-opening their **CORE funding** process for FY 2022-23. The CORE Steering Committee continues to meet, but focuses almost entirely about how to provide community training, data collection, and establish themselves as a permanent entity. I continue to participate as a reluctant appointee.

Scotts Valley is not considering funding community organizations despite the best efforts of City Council member Jack Dilles. **Capitola** is expected to invite programs to apply for their funding soon, but dates are unknown. The City of **Watsonville** acted earlier this week on their community program grants for 2021-23, and, after losing Project SCOUT's 2019-21 application, decided to turn down our request for this cycle. Ed Santana and I both testified on behalf of the program without success. City staff was directed to inform us of the weaknesses that were found in our application in order to improve our chances next time. No notification was sent to any of the applicants who weren't recommended for funding in advance of the City Council hearing, nor were Council members informed of whom these organizations were.

AGE-FRIENDLY COMMUNITIES No local update. As reported for the past year, the effort remains on hold (due to COVID 19) with no action taking place since the County of Santa Cruz took over the project. The State of California, however, has officially joined the AARP network.

MONTHLY WEBINARS

We continue to partner with Kaiser Permanente and the Santa Cruz Warriors to host local webinars featuring health-related topics. Special Projects Director Britt Bassoni and Board member Cathy Cress provide Seniors Council leadership in the development of these engaging and light-hearted workshops. Board & Advisory Council members are encouraged to participate, or to check out the recordings that are posted on www.seniorscouncil.org. I think you'll find them to be entertaining as well as educational.

8-p



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Date: 6-11-21

To: Area Agency on Aging Advisory Council

From: Clay Kempf, Executive Director

Cc: Seniors Council Board of Directors

RE: Local Launch – California’s Master Plan for Aging

MASTER PLAN FOR AGING (MPA) BACKGROUND

Our May 19th, the Area Agency on Aging (AAA) Advisory Council local launch of Master Plan for Aging (MPA) turned out about 80 people, most of whom shared not only enthusiasm for the project but also provided energy and ideas on what we might try to do locally to achieve some of the MPA goals. Included in this packet is a list of the ideas that were suggested, along with a couple of projects that are already underway.

Amanda Lawrence of the California Department of Aging did a wonderful job kicking off the event with her presentation covering the background of the effort and the contents of Governor Newsom’s plan.

NEXT STEPS – FROM BRAINSTORMING TO IMPLEMENTATION

On the **state level**, legislators have responded very positively, sponsoring bills related to MPA goals and promoting several budget items contained within the plan. Members of the former Master Plan for Aging Stakeholder Advisory Committee continue to meet on a regular basis to promote the adoption of Master Plan for Aging recommendation on local and statewide levels, including several subcommittees. I’m actively participating on with the main group and its Legislative Committee.

Locally, our hope is to turn at least some of the items discussed on May 19th into reality. Doing so will require hard work and commitment from various community partners. The vision is far beyond what the AAA can do on its own. But we need to remember this is a *Ten Year Plan*. We don’t have to accomplish it overnight.

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8-7

STAFF RECOMMENDATION

AAA staff recommends the AAA Advisory Council begin this process by reviewing the attached report and identifying priorities and projects. As part of that effort, key stakeholders and point people should be identified for following up. These implementation leaders will likely include community based organizations, County and City departments, and health care organizations and private industry.

Hopefully, we'll make adequate progress during the meeting to begin moving forward on some of the goals before our July meeting. It may be necessary to form a work group to follow-up on the goals we don't get to, or to continue a few of the goals to next month for completion.

g-8

BUILDING A LOCAL PLAYBOOK FOR THE MASTER PLAN FOR AGING

GOAL ONE: HOUSING FOR ALL STAGES & AGES	
Strategy A: More Housing Options	Who Needs to be Involved?
<p>Support both short-term investments in addressing senior homelessness, and a long-term structural strategy to make housing more available and more affordable. Mid-Pen and CHISPA have been able to expand housing options, how can we leverage MPA to influence and support?</p> <p>Improve coordination among efforts to address housing and homelessness</p> <p>Promote Senior and Multigenerational Co-Housing Communities</p> <p>Have electeds review housing element of plans to ensure that seniors are identified as a priority</p> <p>Review zoning requirements</p> <p>Promote and fund shared housing match programs</p> <p>Support expansion of the Assisted Living Waiver program for Medi-Cal recipients</p> <p>Project Room Key successful - need local support for projects like this</p> <p>Faith-based mobile shower program</p>	<p>https://www.housingsantacruzcounty.com/</p>
Strategy B: Transportation Beyond Cars	Who Needs to be Involved?
<p>Age-friendly transportation: Offer free public transit to people 65 and over</p>	

8-9

840

BUILDING A LOCAL PLAYBOOK FOR THE MASTER PLAN FOR AGING

GOAL TWO: HEALTH REIMAGINED	
<p>Strategy A: Bridging Health Care with Home Support common communication vehicles for interagency referrals and follow up</p> <p>Support expanded connectivity for homebased healthcare</p>	<p>Who Needs to be Involved? Santa Cruz County Unite Us Platform Pilot Project, Community Engagement Mgr Ellen Dektar - ellen.dektar@uniteus.com Coordinate with Housing for Health Division (Santa Cruz County) Kaiser pilot project?</p>
<p>Strategy B: Healthcare as We Age Promote food and food security as healthcare</p>	<p>Who Needs to be Involved?</p>
<p>Strategy C: Lifelong Healthy Aging Support Aging in Place initiatives that help people live safely at home longer.</p> <p>Promote Falls Prevention and home modifications Diabetes Prevention Program</p>	<p>Who Needs to be Involved?</p>
<p>Strategy D: Geriatric Care Expansion Form a subcommittee to explore development of a stronger continuum of care including PACE and in-home support for caregivers Expand MSSP to San Benito County Expand access to Adult Day Care by advocating for it to become a Medicare benefit</p>	<p>Who Needs to be Involved?</p>

BUILDING A LOCAL PLAYBOOK FOR THE MASTER PLAN FOR AGING

GOAL THREE: INCLUSION & EQUITY, NOT ISOLATION	
Strategy A: Inclusion and Equity in Aging Ending Ageism	Who Needs to be Involved?
Strategy B: Closing the Digital Divide Promote solutions that address all three components of digital access: equipment, access to internet and adequate training Coordinate with Statewide Initiatives for closing the digital divide Secure broadband partners to provide affordable internet and hub access for senior housing and areas like Aromas/SJB with limited connectivity	Who Needs to be Involved?
Provide access to both online and in-person training for equipment and internet use	
Strategy D: Opportunities to Volunteer and Engage Across Generations Support volunteer programs as opportunities for engagement and decreasing isolation Intergenerational programs	Who Needs to be Involved?

BUILDING A LOCAL PLAYBOOK FOR THE MASTER PLAN FOR AGING

GOAL FOUR: CAREGIVING THAT WORKS	
Strategy A: Family & Friends Caregiving Support	Who Needs to be Involved?
<p>Promote awareness and recognition that family caregivers provide 80% of caregiving</p> <p>Promote pay for family caregiving</p> <p>Promote the need for caregiving in the LGBT community</p> <p>Support events like Caregiver University that help train family caregivers</p> <p>Advocate for resuming funding for Alzheimer's Day Care Resource Centers</p>	
Strategy B: Good Caregiving Jobs Creation	Who Needs to be Involved?
<p>Advocate for increased pay and credibility for caregiving, including as an equity issue for women, who provide the majority of the work.</p> <p>Involve unions in caregiver training, engage them in promoting caregiving as a profession</p> <p>IHSS</p> <p>Pursue having Cabrillo College reinstate Caregiver Certification program</p> <p>Provide renter's credit for caregivers</p>	

GOAL FIVE: AFFORDING AGING	
Strategy A: End Homelessness for Older Adults	Who Needs to be Involved?
<p>Ensure that older adults are included in both housing plans and homelessness solutions</p>	
Strategy B: Income Security as We Age	Who Needs to be Involved?
<p>Promote financial education for seniors and the young.</p> <p>Grantmakers support for local programs that work</p> <p>Private sector partnership</p> <p>Nutrition programs</p>	

CALIFORNIA DEPARTMENT OF AGING

Division of Administrative Services

1300 National Drive, Suite 200

Sacramento, CA 95834

www.aging.ca.gov

TEL 916-419-7517

FAX 916-928-2505

TTY 1-800-735-2929



May 26, 2021

Agency Code: PSA 13
Project Number: CDA-20-08Clay Kempf, Executive Director
Seniors Council of Santa Cruz and San Benito Counties
234 Santa Cruz Avenue
Aptos, CA 95003Re: Draft Notice of Audit Determination
Planning and Service Area 13
Audit Period of July 1, 2017 through June 30, 2019

Dear Area Agency on Aging (AAA) Executive Director Kempf:

Enclosed is the California Department of Aging's (CDA) draft Notice of Audit Determination for the Planning and Service Area 13 (PSA) administered by the Seniors Council of Santa Cruz and San Benito Counties (Agency), for the audit period of July 1, 2017 through June 30, 2019.

The report contains the CDA Audits and Risk Management (ARM) Branch conclusions regarding the Agency's financial closeout reports, internal controls, and fiscal compliance requirements. The CDA audit staff identified one finding and recoverable amount of \$1,110 (see the Finding and Recommendations section of report for details).

The draft report is not a public document. The Agency should use this report to prepare a written response to the report, which must be submitted to the CDA ARM Branch by June 28, 2021. The written response should address whether the Agency agrees or disagrees with the finding and recoverable amount identified in the report. If the Agency disagrees with the finding or recoverable amounts identified in the report, the Agency must provide mitigating documentation to the CDA at the address above by June 28, 2021. After evaluation of the Agency's response, the finding or recoverable amounts may or may not change when the report is finalized. The Agency's response and the CDA's evaluation will be included in the final report; therefore, the Agency's response must be on Agency letterhead to identify authorship in the final report. If no additional information has been received by June 28, 2021, the CDA will issue the final Notice of Audit Determination.

8-13

If you have any questions regarding the report, please contact Gabrielle Gilmore, Associate Management Auditor, at Gabrielle.Gilmore@aging.ca.gov or (916) 928-7914.

Sincerely,



Jodi Epperson, CGAP
Chief Auditor

Enclosures

cc: via email:

Thomas Cameron, Deputy Director, Division of Administrative Services, CDA
Jena Sachs, Supervisor, Provider Audits Team, ARM Branch, CDA

8-14

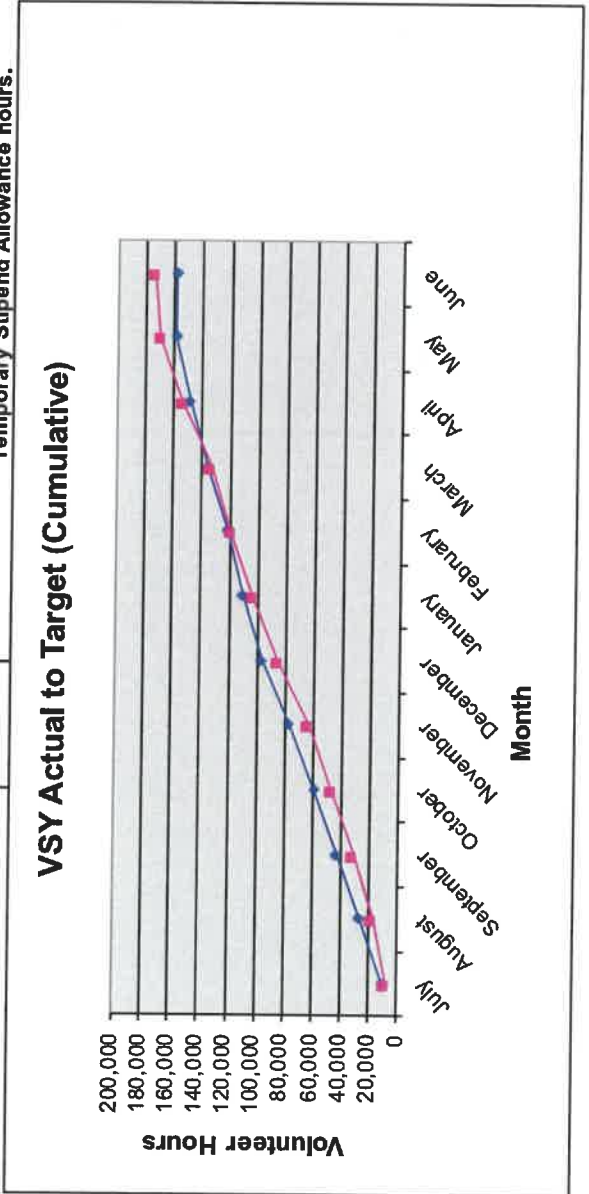
8.2-1

Project Name: Seniors Council Foster Grandparent Program
Grant Year: 7/1/20- 6/30/21

Month	Cumulative Hours		Monthly VSY Actual	Monthly Hours Actual	Monthly Hours Goal	FY 19-20 Actuals	Monthly Active Vols.	March Averages	
	Actual	Goal						Hours /Day	Hours /Week
July	10,420	7,751	9.98	10,420	7,454	8,145	148	69	hrs per vol
August	26,022	17,163	14.94	15,602	9,052	8,549	148	21	days in mth
September	43,321	31,101	16.57	17,299	13,405	12,970	148	3	avg hrs/day
October	59,173	46,646	14.94	15,852	14,951	14,394	148	4.20	days in week
November	76,704	63,164	16.57	17,531	15,887	16,330	148	13.84	avg hrs/wek
December	97,050	84,964	15.18	20,346	20,966	18,060	148		
January	110,687	103,297	16.79	13,637	17,632	19,362	148		
February	121,439	119,143	10.30	10,752	15,241	14,706	148		
March	135,820	133,235	13.77	14,381	13,554	15,050	144		
April	148,875	154,142	12.50	13,055	20,107	15,498	144		
May	158,841	169,702	9.55	9,966	14,965	15,581	144		
June	158,841	173,682	0.00		10,460	10,354			
TOTAL		173,682	151.11	158,841	173,675	168,999			

OVER/UNDER HOURS -14,841
STIPEND -\$44,523.57
VSYs -14.22

July through June data includes CNCS approved Temporary Stipend Allowance hours.



Project Name: Seniors Council Senior Companion Program - CNCS (includes ALL SCP Volunteers)
Grant Year: 7/1/20 - 6/30/21

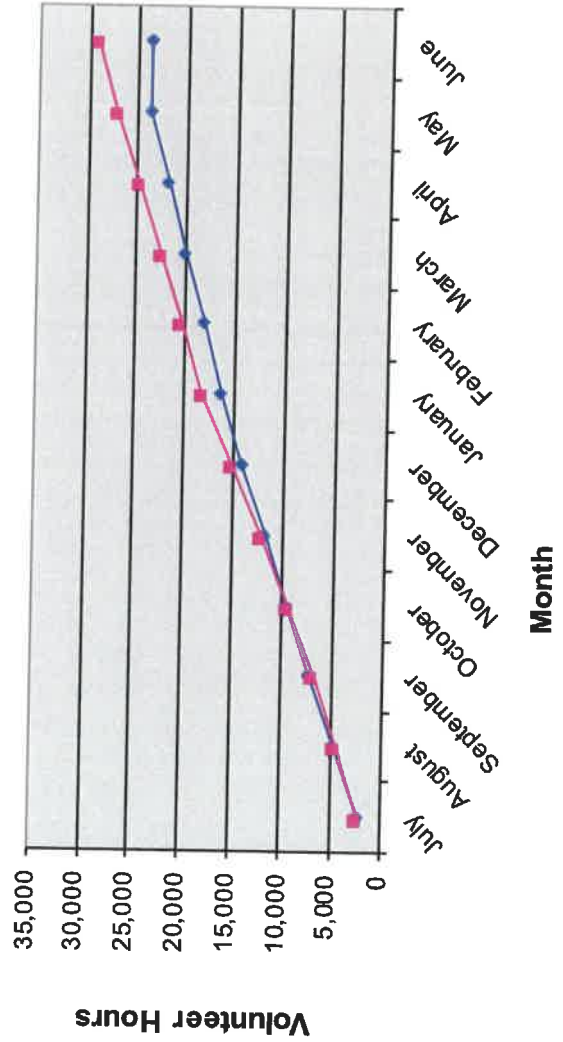
Month	Cumulative Hours		Monthly VSY Actual	Monthly Hours Actual	Monthly Hours Goal	FY 19-20 Actuals	Monthly Vols. Active	May Averages	
	Actual	Goal						Hours /Day & Hours /Week	hrs per vol days in mth avg hrs/day days in week avg hrs/wek
July	2,177	2,243	2.37	2,177	2,243	2,820	19	103	
August	4,754	4,480	2.49	2,577	2,238	2,008	19	21	
September	7,283	6,732	2.10	2,529	2,252	1,898	19	6	
October	9,460	9,424	2.34	2,177	2,692	1,946	19	4.20	
November	11,800	12,195	2.43	2,340	2,771	2,235	19	25.20	
December	14,250	15,183	2.13	2,450	2,988	2,300	18		
January	16,390	18,247	2.23	2,140	3,065	1,739	18		
February	18,125	20,370	1.98	1,735	2,122	1,797	18		
March	20,089	22,493	2.13	1,964	2,123	1,932	18		
April	21,943	24,819	2.53	1,854	2,326	2,019	18		
May	23,767	27,100	2.68	1,824	2,282	2,074	18		
June	23,767	29,119	2.68		2,019	2,516			
TOTAL		29,119	28.08	23,767	29,119	25,283			

OVER/UNDER HOURS -5,352
STIPEND -\$16,057.13
VSYs -5.13

July through June data includes CNCS approved Temporary Stipend Allowance hours.

20-21 VSY Goal 28

VSY Actual to Target (Cumulative)



ADRC of San Benito County
Staff Report – May 2021

The computer network and hardware upgrade for all Jovenes de Antaño staff that took place with Seniors Council's IT contractor, as part of our ADRC/No Wrong Door Infrastructure Grant upgrade went exceptionally well. The upgrade included five new staff computers, monitors, and keyboards; a laptop for Congregate Meals program management that was a part of the original plan, was deemed unnecessary since the one currently in-use is performing adequately. Additionally, one more desktop PC set-up for the new work station inside the ADRC office located at the site was included as part of the upgrade. In addition to modernizing Jovenes de Antaño's current computing network and installing upgraded Microsoft Office products, the network upgrade will also provide the small office with a secure IP tunnel to Seniors Council's server and network in Aptos.

Staff participated in the planning and hosting of the Master Plan for Aging Local Launch Event on May 19, 2021. Further and very encouraging was both the participation of those attending, but also the myriad ways that the Master Plan intersects with and is supported by the work and philosophical underpinnings of the developing and established ADRCs statewide. ADRC projects support individual's and family's rights to independence and self-determination by helping them to access the services they need to live in communities of their choosing, and by supporting informed decision-making and streamlined access to needed LTSS services.

As noted in a previous report, Jovenes de Antaño has a new website as part of the systems and capacity-building upgrades and enhancements currently taken place as a part of on-going ADRC Core Partnership work. Please take a look at the new website, at <http://jdasbcseniors.org/>. Some additional elements are being prepared to be included - - an area wide Resources Directory - - and some other fine tuning still needs to be done, but the reaction thus far from Jovenes de Antaño staff and the few others that have provided feedback has been overwhelmingly positive. As re-opening continues, we are also excited about Jovenes de Antano staff being able to add to and maintain the on-line calendar with new and resumed events and activities.

The ADRC of San Benito County also has its own new website that is nearing completion. We expect the site to be live within the next couple of weeks, and are very pleased with the content and design of the site, which posed unique challenges in providing an informational foundation to explain the ADRC project and its guiding principles, informing consumers in an engaging manner, and serving as a future information and training source for ADRC partner organizations interested in No Wrong Door network participation, as well as enhanced I&A/R and person-centered practices within their own organizations. Please look for the site live in the next two – three week at www.sanbenitoadrc.org

As of this posting Senior's Council's ADRC project has also hired a new ADRC Program Coordinator for the position we have been actively searching to fill. Leanne Oliveira is a lifelong resident of Hollister, and San Benito County, has a Master's Degree in Library Sciences, and has worked and volunteered extensively in the community, at the Historical Society, and with the Hazel Hawkins Auxiliary. Leanne also went to school in the area and her parents live there. She will be working out of the small office space generously provided by Jovenes de Antaño, and also remotely, as well as throughout the County introducing the ADRC and promoting the value and significance of ADRC partnerships to other community-based LTSS providers.

8.4-1

Staff has made several trips to the office site at Jovenes de Antaño in the past several weeks to set the space up as the physical hub of the ADRC partnership network, and to provide a touchdown space for coordinating staff from Jovenes, CCCIL, and Seniors Council. The space will serve as a place to meet with clients, but also a touchdown location for partners Senior Network Services – HICAP, Del Mar Caregiver Resource Center, and Senior Citizens Legal Services, as the building there at 300 West Street begins reopening. An exciting development is the installation of a new video telephone by SCLS, with funding received from Seniors Council AAA, that will support more productive and more meaningful remote legal consultations for county residents through a simple process of registering for appointments that are in turn supported by the new technology.

Staff has recently received notice, but few details, regarding a grant augmentation to the ADRC Infrastructure Grant to provide targeted vaccine outreach and promotion through ADRC partnerships. A Program Memo due to be released soon will answer more questions and provide more direct guidance, but the augmentation will likely be an additional \$35,000 for San Benito County.

8.42



AREA AGENCY ON AGING
San Benito & Santa Cruz Counties

FOSTER GRANDPARENT/SENIOR COMPANION PROGRAM
IN-KIND DONATION PROGRAM
Monterey, San Benito & Santa Cruz Counties

SERVICE • SUPPORT • ADVOCACY

PROJECT SCOUT
Santa Cruz County

PROJECT SCOUT End of May 2021 Report

Project SCOUT's Online and Drop off Service 2021

The following is Project SCOUT's county-wide online/drop-off tax assistance program totals as of end of Tax Season, May 17th, 2021:

TCE program

- Number of Federal returns prepared – 605
- Dollar Amount of Total refunds – \$393,236.00
- Dollar Amount of Federal EITC Claimed – \$25,462.00
- Requesting Direct Deposit – 259
- Primary or Secondary 60+ - 514

SCC VITA program

- Number of Federal returns prepared – 382
- Dollar Amount of Total refunds – \$453,867.00
- Dollar Amount of Federal EITC Claimed – \$133,338.00
- Requesting Direct Deposit – 176
- Primary or Secondary 60+ - 46

TOTAL:

- Number of Federal returns prepared – 987
- Dollar Amount of Total refunds – \$827,103
- Dollar Amount of Federal EITC Claimed – \$158,000.00
- Dollar Amount put back in Clients wallets due to avg. return cost of \$176.00 - \$1,000,815.00

Highlights:

234 Santa Cruz Avenue • Aptos, California 95003
PHONE: AAA – (831) 688-0400 • FG/SCP – (831) 475-0816 • SCOUT – 1-877-373-8297 • FAX: (831) 688-1225

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MONTEREY, SAN BENITO & SANTA CRUZ COUNTIES & PRIVATE DONATIONS.



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AREA AGENCY ON AGING
San Benito & Santa Cruz Counties

**FOSTER GRANDPARENT/SENIOR COMPANION PROGRAM
IN-KIND DONATION PROGRAM**
Monterey, San Benito & Santa Cruz Counties

SERVICE • SUPPORT • ADVOCACY

PROJECT SCOUT
Santa Cruz County

- Committed crew of volunteers supporting the Program:
 - At end of tax season, we had volunteers 20 participating, we currently have 8 continuing.
 - 5 providing phone/online support, from Watsonville office or from home.
 - 3 providing tax prep as drop offs or online
- Aside from online requests/assistance, drop offs will continue being available (by appointment) at:
 - Drop off sites for seniors:
 - Aptos office and Watsonville Senior Center by appointment, with document pick-up for those with mobility issues
 - VITA Drop off sites:
 - Aptos office and Watsonville Senior Center by appointment, with document pick-up for those with mobility issues

Follow ups in June:

- Tax Appointments for clients who did not file in time, got extensions, or need amendments etc.
- VITA homeless outreach partnership with Encompass and J. Panetta's office
- TCE Grant mid-year reporting (due 6/30)
- VITA Grant mid-year reporting (due 6/30)

Story of the month:

SCOUT assisted "Frank", who had not done taxes since 2018 as he had lost his business, home, and has been living in an RV. Not only SCOUT able to help him with 2019, and 2020 taxes, but we where also to help him claim his Stimulus payments of \$1,200 and \$600 for year 2020, since he does not receive Social Security and thus had gone under the radar with stimulus payments. Frank had been fearful that he would owe IRS and FTB, since he had a decent income before 2018, and had dissolved his business and declared bankruptcy. A payment of \$1,800 for his 1st and 2nd stimulus payments in 2020 return will help Frank a lot, and as of now he should also have received his \$1,400 3rd stimulus payment. Frank plans to do some repairs to his RV with this money. Frank is very proud of his RV and the tools within in, and they are his prized possession. He carries "all he may ever need for a job" in his RV. Beyond lessening some of Frank's Financial anxiety, SCOUT assisted Frank with Calfresh, and gave him information of local resources as he just moved to the Santa Cruz County area.

234 Santa Cruz Avenue • Aptos, California 95003

PHONE: AAA – (831) 688-0400 • FG/SCP – (831) 475-0816 • SCOUT – 1-877-373-8297 • FAX: (831) 688-1225

8.5.2

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MORE ENERGY AT OUR LOWEST RATE WITH MEDICAL BASELINE

There is nothing more important than your health. That's why we created the Medical Baseline Allowance program. Specifically designed for households that rely on in-home medical equipment, this program allows you to use more electricity at our lowest rate, which can lower your overall monthly energy costs, assuming consistent electricity use.

Apply Now



Enroll Before June 30 — No Doctor's Signature Needed

The COVID consumer protections which waived the need for a medical professional's signature to apply for the Medical Baseline Allowance program expire on June 30 (a signature will be required after that date). A wide range of medical devices and equipment are eligible, so qualifying is easier than ever. Apply today and start saving!

Be Prepared: Get Alerts from Your Utility

When you depend on in-home medical equipment, outages can be even more critical. We're here to help. **Sign up for Outage Alerts** and learn more about creating an Emergency Back-Up Plan.

Sign Up for Alerts



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Monterey County Elder Justice Summit

THE AGE OF CHANGE



WEDNESDAY,
JUNE 30, 2021
9:00 AM-12:00 PM

REGISTER NOW!

ZOOM REGISTRATION LINK:

https://montereycty.zoom.us/webinar/register/WN_Qhst8E2gS6yM-evmOl6pnw

Spanish interpretation and closed captioning available

This year's free virtual Elder Justice Summit features:

- ◆ Nationally recognized author, advocate, and TED mainstage speaker **Ashton Applewhite** presenting *“Still Kicking: Confronting Ageism and Ableism in the Pandemic’s Wake”*
- ◆ Forum on the **Master Plan for Aging**, California’s action plan to meet the needs of older adults and people with disabilities.
- ◆ Community Volunteer and Advocate Recognition.



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CENTER FOR
INDEPENDENT LIVING



MONTEREY COUNTY
DEPARTMENT OF SOCIAL SERVICES
WORKING TOGETHER FOR OUR COMMUNITY



ITN Monterey County
Dignified transportation for seniors



Diocese of Monterey



10-2