STATEMENT OF PROJECT REQUIREMENTS AND ASSURANCES

THE PROPOSER HEREBY AFFIRMS HIS/HER UNDERSTANDING THAT:

1. All costs incurred in the proposal preparation, including travel expenses to attend the proposal workshop, are the responsibility of the applicant and will not be reimbursed by the Area Agency on Aging.

2. The Area Agency on Aging reserves the right to make an award with or without further discussion of the proposals submitted. Therefore, proposals should be submitted initially on the most favorable terms from both a budget and a programmatic standpoint, which the applicant can propose. The Area Agency on Aging also reserves the right to reject any and all proposals received, if they are considered non-responsive.

3. The Area Agency on Aging may negotiate modifications or revisions to the selected proposal to ensure coverage of program requirements. The entire proposal of the successful applicant will be appended to and incorporated in the standard award documents (contract). Compliance with terms and conditions set forth in the standard contract is mandatory.

4. The Area Agency on Aging reserves the right to arrange on-site fiscal or program assessments to determine the applicant’s ability to meet the terms and conditions of the Request for Proposals.

5. All proposals will become the property of the Area Agency on Aging and will be subject to disclosure, if requested by a member of the public, following the award decision.

6. Contracts with profit making organizations to provide Older Americans Act programs are subject to approval by the California Department of Aging.

7. All awards are based on the Area Agency on Aging’s receipt of the anticipated level of federal, state, and local funds.

8. The applicant accepts all terms and conditions contained in the Request for Proposals and the attached documents.

9. All third party (subcontracts) must be approved by the Seniors Council and conform with the State of California Department of Aging, and the Seniors Council’s policies for an open competitive process.

10. If funded, the applicant will submit a Memorandum of Understanding if the proposal is a collaboration, describing member roles and responsibilities.

AUTHORIZED SIGNATURE: ____________________________ DATE: ________________

NAME (typed): ____________________ TITLE: __________________________